



## Al Qasimi Foundation Position Overview: Research Associate

### ABOUT THE AL QASIMI FOUNDATION

The Sheikh Saud bin Saqr Al Qasimi Foundation for Policy Research was established in 2009 to aid in the social, cultural, and economic development of Ras Al Khaimah, a northern emirate in the United Arab Emirates (UAE). The Foundation's mission is to generate a world-class body of research on Ras Al Khaimah and the broader UAE region, develop local capacity, and engage the community in its work.

### POSITION OVERVIEW & SCOPE

The Research Associate is responsible for conducting, supporting, and promoting high-quality research focused on the Al Qasimi Foundation's core research focus areas (education, philanthropy, community development, and arts and culture), with a particular focus on education and philanthropy.

### RESPONSIBILITIES

- Plan, conduct, and support internal AQF research (40%)
- Communicate research results for internal and external audiences (15%)
- Support other Foundation programs (20%)
- Maintain and improve external partnerships (15%)
- Support interns, visiting scholars, and other individuals connected to AQF (10%)

### SKILLS & QUALIFICATIONS

- Master's degree required, ideally in international and comparative education or related field
- Advanced research skills
- Advanced analytical skills
- Native English speaker or equivalent written and verbal ability
- Professional writing and editing experience
- Advanced presentation skills and experience
- Communication and relationship management skills
- Project design, budgeting, team coordination, and project management experience, ideally in research projects, desirable
- Familiarity with public relations and social media desirable
- Arabic language speaking and writing at an academic level would be a strong advantage
- Experience in international environments, especially in the Gulf region, would be a strong advantage
- 1-5 years' experience preferred, preferably in an international development setting



### COMPENSATION

The remuneration package for this position includes a base salary and cash allowances, health insurance, 22 days of paid vacation time in addition to holidays, and an annual economy-class round-trip plane ticket from the UAE to the employee's country of origin.

### IMMIGRATION

This position is under the sponsorship of the Foundation. Employment is contingent upon the applicant fulfilling the requirements for a UAE residence visa, including medical and criminal background checks. Upon approval, the Foundation will provide a renewable three-year residence visa. Sponsorship of any dependents would be at the employee's expense.

### TO APPLY

Candidates may view the complete job description and application requirements on the Foundation's website: [www.alqasimifoundation.com](http://www.alqasimifoundation.com). The completed form, resume, cover letter, two English writing samples, and three references (with contact details) should be sent to [jobs@alqasimifoundation.rak.ae](mailto:jobs@alqasimifoundation.rak.ae).

Applications will be accepted and reviewed on a rolling basis until the position is filled.