

Master's Degree CV Template

Editable, ATS-friendly template for specialist roles, research opportunities, consulting, professional practice and doctoral applications

How to use this template

Replace every item in [square brackets], delete prompts that do not apply, and tailor the CV to each opportunity. Lead with the section that best supports your target role.

[FULL NAME]

[City, Country] | [Phone] | [Professional email] | [LinkedIn URL] | [Portfolio URL if relevant]

PROFILE

Master's candidate in [specialization] at [University] with experience in [industry, research, or functional area]. Skilled in [methods, tools, or domain strengths], with evidence of [result or contribution]. Seeking [target role or opportunity] focused on [relevant challenge or field].

EDUCATION

[Master's degree in specialization] | [University name], [City, Country] | [Month Year] - [Expected Month Year]

- Expected classification or current GPA: [include when strong or requested].
- Selected modules: [Advanced module], [Methods module], [Specialist module], [Applied module].
- Dissertation: [Title] - investigated [question] using [method/data], producing [finding, model, recommendation, or output].
- Awards or funding: [Scholarship, assistantship, distinction, grant, or academic award].

[Bachelor's degree and subject] | [University name], [City, Country] | [Month Year] - [Month Year]

- Classification or GPA: [result]. Relevant project, specialism, award, or distinction: [concise evidence].

PROFESSIONAL EXPERIENCE

[Role title] | [Organisation], [City or Remote] | [Month Year] - [Month Year]

- [Action verb] [project or responsibility], using [specialist method or tool] to deliver [result].
- Analysed or improved [process, evidence, service, or product] across [scale], contributing to [measurable or observable outcome].
- Advised or collaborated with [stakeholders or team] to deliver [output] within [deadline, budget, quality, or regulatory requirement].

RESEARCH AND APPLIED PROJECTS

[Research or consultancy project title] | [University, client, laboratory, or organisation] | [Month Year]

- Defined [research question or client problem] and applied [method, framework, software, or dataset] to evaluate [scope].
- Produced [dissertation, model, report, prototype, policy brief, or analysis] and communicated findings to [academic, technical, or client audience].

ADDITIONAL PROFESSIONAL EXPERIENCE

[Earlier role, internship, placement, teaching, or consultancy] | [Organisation], [City] | [Month Year] - [Month Year]

- Delivered [service, analysis, teaching, or operational responsibility] for [stakeholders], maintaining [quality, accuracy, safety, or time standard].
- Resolved [problem] through [action or judgement], resulting in [outcome or learning].

RESEARCH OUTPUTS AND PRESENTATIONS

- [Author surname, initials]. ([Year]). [Title]. [Journal, conference, repository, exhibition, or working paper]. [DOI or link if appropriate].
- Presented [topic] to [conference, seminar, client, or academic audience], translating [complex evidence] into [recommendation or discussion].

LEADERSHIP AND PROFESSIONAL ENGAGEMENT

[Position or activity] | [Professional body, university, society, or community group] | [Month Year] - [Month Year]

- Led or coordinated [initiative] involving [people, resources, or stakeholders], achieving [result].
- Contributed to [committee, mentoring, peer review, event, or professional activity] by [specific action].

SKILLS

Technical: [Software, coding languages, laboratory techniques, research methods, design tools, data tools].

Languages: [Language - proficiency level].

Other: [Relevant certification, driving licence, first aid, industry training, or work eligibility if useful].

CERTIFICATIONS AND PROFESSIONAL DEVELOPMENT

- [Certification, licence, professional membership, specialist course, or required training] - [Awarding body, Year].
- [Second relevant credential] - [Awarding body, Year].

SELECTED ACHIEVEMENTS AND INTERESTS

[Award, scholarship, competition result, publication, or significant achievement]. Add one or two specific interests only when they strengthen the application or reveal sustained commitment.

REFERENCES

Available on request. [If the application asks for referees, list them on a separate page or provide the requested details in the application form.]